

Partnerships and Network Development Trustee

Organisation:	Momentum Children's Charity
Location:	Hampton Court (East Molesey), Momentum Head Office or similar location (option to join board meetings remotely)
Meetings:	Quarterly in person or remote. Plus occasional events and advisory input in between quarterly meetings
Remuneration:	Voluntary, unpaid role (reasonable expenses reimbursed)

About Momentum Children's Charity

We support families across London, Surrey and Sussex whose children are facing cancer or a life-challenging condition. We're there whatever the outcome, for as long as needed, so that no family has to cope alone.

Our services are designed to complement NHS care, providing emotional, practical, and wellbeing support to children, siblings and parents at every stage, from diagnosis, through treatment and, if the worst happens, in bereavement.

Purpose of the Role

Momentum Children's Charity is seeking a committed and well-connected individual to join our Board of Trustees.

As a Trustee with a focus on Partnerships and Network Development, you will support the charity in expanding its reach, influence, and income by leveraging your personal and professional networks. You will play a key role in opening doors to new funding opportunities, partnerships, and supporters to help grow sustainable income and impact.

You will also contribute to the overall governance and strategic direction of the charity, while also acting as a thoughtful ambassador for our work.

Our trustees play a vital role in making sure that Momentum achieves its core purpose. They oversee the overall management and administration of the charity. They also ensure that Momentum has a clear strategy and that our work and goals are in line with our vision. Just as importantly they support and challenge the executive team to enable Momentum to grow and thrive.

Board members have a collective responsibility. This means that trustees always act as a group and not as individuals.

Overall Responsibilities

- Support and provide advice on Momentum's vision, goals and activities.
- Approve operational strategies and policies, and monitor and evaluate their implementation
- Oversee Momentum's financial plans and budgets and monitor and evaluate progress
- Ensure the effective and efficient administration of the organisation
- Ensure that key risks are being identified monitored and controlled effectively
- Review and approve Momentum's financial statements
- Provide support and challenge to Momentum's CEO in the exercise of their delegated authority and affairs
- Keep abreast of changes in Momentum's operating environment
- Contribute to regular reviews of Momentum's own governance. Attend Board meetings adequately prepared to contribute to discussions

- Use independent judgement acting legally and in good faith to promote and protect Momentum's interests, to the exclusion of their own personal and/or any third-party interests
- Contribute to the broader promotion of Momentum's objects aims and reputation by applying your skills, expert knowledge and contacts
- The board run a number of sub-committees and trustees are expected to participate on at least one of these committees

Specific Role Responsibilities

1. Network Expansion & Relationship Building

Actively introduce the charity to new individuals, local philanthropists, donor advised funds, company's, foundations, and influencers.

Use your network to create opportunities for strategic partnerships and collaborations.

Serve as an ambassador for the charity at events, meetings, and within your professional circles.

2. Fundraising Enablement

Support income generation by identifying and unlocking new funding opportunities.

Facilitate introductions to potential major donors, corporate sponsors, and philanthropic networks.

Work alongside staff to strengthen fundraising pipelines and campaigns.

3. Strategic Input

Contribute to the development of fundraising and partnership strategies.

Provide insight into market trends, donor engagement, and relationship-building approaches.

Help position the charity within relevant networks and sectors.

4. Advocacy & Influence

Champion the charity's mission and impact to external audiences.

Enhance visibility and credibility through your connections and reputation.

Advocate for the charity in key forums and decision-making spaces.

What we are looking for:

We are looking for a person willing to bring energy, enthusiasm and commitment to the role.

Specifically, we're looking for:

A strong and active professional network (e.g. corporate, philanthropic, or high-net-worth individuals).

Proven ability to connect people and open doors.

Confidence in representing an organisation externally.

Commitment to the charity's mission.

Ability to think creatively and strategically, exercise good, independent judgement and work effectively as a board member

Effective communication skills and willingness to participate actively in discussion

Terms of Appointment:

- Trustees are appointed for a three-year term of office with renewal for three more years

- You will be expected to attend four board meetings annually and occasional meetings with sub-committees

This is an opportunity to play a meaningful role in the life of a growing charity, using your experience and networks to bring the right people into the room, accelerate opportunities, and help the charity grow its income and influence through meaningful connections.

Our values

We strive to create an amazing workplace for all, one where every single stakeholder feels valued, heard, inspired and supported. As part of this, we have five core values which not only help to set the framework for the work we do supporting families but also paves the way for how we work as a team.

We are personal

We know that every stakeholder's home life is different and that for everyone, a work/life balance is key, which is why we'll work with you to find the hours and days that fit with you. We celebrate individualism, welcome ideas and will support everyone with any training they might need to grow and build confidence in their role.

We are impactful

Our whole team shares a passion to make a difference. We all work closely together, which means everyone can see firsthand the difference we make – week in, week out – making it an inspiring and rewarding place to be. What's more, through collaborative working and a multi-disciplinary approach to mapping out our strategy and looking ahead, we can all play a part in helping drive the charity forward in the way that will be most impactful.

We are adaptable

We're a close-knit, adaptable team with big ambition. Because we're responsive and open, we can quickly learn from what works – and what doesn't – making changes when they're needed to help us grow and reach bold new goals. We're not afraid to try new ideas, no matter where they come from, and we're always up for thinking differently. So, whether you've got a brilliant idea for a new service or a better way to run team meetings, we're all ears.

We are trustworthy

Being approachable, open and honest is hugely important to us and allows us to build strong relationships with our families, supporters and volunteers, to help us build a strong and committed team together. We're transparent about the work we do and how we spend our funds, and always do what we say we will, helping each other out along the way.

We are inclusive

We apply our policy of Equity, Diversity and Inclusion across all aspects of our work. We believe that a diverse mix of backgrounds and experiences helps to create a productive work environment by bringing a variety of perspectives and ideas to the table, and we're dedicated to providing equality of opportunity in recruitment, promotion, training, pay and benefits.

We're not just searching for skills but also how a candidate could uphold our values and enhance our culture, therefore, even if you don't think you meet the skills criteria listed in our role descriptions, we'd still like to hear from you.

Safeguarding and DBS checks

Safeguarding children is everyone's responsibility.

All children and young people linked with Momentum Children's Charity, wherever they are, whoever they are with, whatever they are doing, have the right to protection from neglect, physical, emotional and sexual abuse.

All members of the public, as well as professionals, have a responsibility for the protection of children and reporting concerns about a child's welfare or safety.

All Momentum Children's Charity staff and volunteers who come into contact with the children, young people and their families will:

- Be able to identify potential indicators of abuse or neglect
- Have read the Safeguarding Policy
- Know how to communicate and record concerns
- Know to act upon concerns in line with the principles and procedures for local child protection management and Working Together to Safeguard Children.

Therefore, all children and young people in contact with Momentum Children's Charity will:

- Be treated with respect and afforded full civil and legal rights
- Be listened to and taken seriously, whatever their level of development or communication
- Be given time to do things for themselves, to understand and be understood
- Be involved in decisions that affect them
- Have their privacy respected at all times and in all places
- Have a right to confidentiality – all information about them will be treated carefully, be kept safe and only shared with those people who need to know.

Momentum Children's Charity ensures statutory requirements concerning Disclosure and Barring Service checks are met, maintains an up-to-date Safeguarding policy and procedures, and provides safeguarding training to all staff and volunteers.

The wellbeing of a child is the paramount consideration in all circumstances.

The post holder will undertake the appropriate level of training and is responsible for ensuring that they understand and work within the safeguarding policies of the organisation.

How to apply

Applications will be reviewed as received and interviews will be conducted throughout the recruitment period.