

## Community Champion Volunteer

<b>Role Title:</b>	Community Champion Volunteer
<b>Location:</b>	Based in the local community (Surrey and SW London). Our office is in Hampton Court, Surrey, and some elements of the role (e.g. coordination, admin) can be done from home or at the office if preferred. Attendance at occasional events or community meetings is expected.
<b>Reports to:</b>	Volunteer Coordinator
<b>Remuneration:</b>	Voluntary, unpaid role (reasonable expenses reimbursed)
<b>Time commitment:</b>	Flexible - a few hours a week

### About Momentum Children's Charity

Momentum Children's Charity supports families across London, Surrey, and Sussex whose children are facing cancer or a life-challenging condition. We work in partnership with local hospitals to provide tailored support, therapy services, and respite breaks to help families cope during the most difficult times.

### Purpose of the Role

As a Community Champion, you will be a passionate advocate for Momentum Children's Charity in your local area. You'll raise awareness, inspire others to get involved, and play a vital role in helping us build a growing network of community-led fundraising support. You'll take ownership of local engagement and help drive income generation, working alongside a values-led charity team that is committed to making a real difference.

This is a brilliant opportunity to gain experience in charity promotion and community organising, with access to training, support, and the chance to grow your skills in a purposeful and flexible role.

### Key Responsibilities

- **Social Media Advocacy:** Share Momentum's stories, campaigns, events and even job roles on your personal social media platforms.
- **Community Group Engagement:** Help grow a network of supporters by encouraging the formation of a self-led Community Fundraising Group in your area. Taking the lead on organising and delivering at least two events (typically markets or fairs) per year.
- **Collection Tin Coordination:** Place and monitor collection tins in local shops and venues, and collect donations (access to a car or ability to travel locally preferred).
- **Leafleting and Posters:** Distribute leaflets and put up posters in local shops, schools, libraries, and community spaces.
- **Event Promotion:** Help promote local fundraising events and initiatives, encouraging friends, family, and neighbours to take part.
- **Local Networking:** Build relationships with local businesses, schools, and groups who may want to support the charity, and feeding leads back to the relevant teams at Momentum.
- **Feedback and Ideas:** Share insights from your community with the team to help shape engagement strategy.

### Person Specification

#### Essential:

- A strong connection to your local community
- Friendly, proactive, and enthusiastic about making a difference

- Good communication skills
- Comfortable using WhatsApp and community messaging platforms
- Reliable and able to work independently
- Willing and able to travel locally to attend events or drop off materials
- Access to a car for travel to local events

**Desirable:**

- Confident using social media (e.g. Instagram, Facebook) to help raise awareness
- Previous experience in fundraising, outreach, or volunteering
- Interest in supporting and developing local community fundraising groups

**What's in it for you?**

- A chance to make a real impact for families facing unimaginable challenges
- Opportunities for training and development
- Experience in community engagement and charity fundraising
- Flexible volunteering with purpose
- Support and resources from the Momentum team
- A warm, inclusive team and values-led environment

**How to Apply**

<https://www.momentumcharity.org/volunteer-application/>

**Our values**

We strive to create an amazing workplace for all, one where every single stakeholder feels valued, heard, inspired and supported. As part of this, we have five core values which not only help to set the framework for the work we do supporting families but also paves the way for how we work as a team.

**We are personal**

We know that every stakeholder's home life is different and that for everyone, a work/life balance is key, which is why we'll work with you to find the hours and days that fit with you. We celebrate individualism, welcome ideas and will support everyone with any training they might need to grow and build confidence in their role.

**We are impactful**

Our whole team shares a passion to make a difference. We all work closely together, which means everyone can see firsthand the difference we make – week in, week out – making it an inspiring and rewarding place to be. What's more, through collaborative working and a multi-disciplinary approach to mapping out our strategy and looking ahead, we can all play a part in helping drive the charity forward in the way that will be most impactful.

**We are adaptable**

We're a close-knit, adaptable team with big ambition. Because we're responsive and open, we can quickly learn from what works – and what doesn't – making changes when they're needed to help us grow and reach bold new goals. We're not afraid to try new ideas, no matter where they come from, and we're always up for thinking differently. So, whether you've got a brilliant idea for a new service or a better way to run team meetings, we're all ears.

### **We are trustworthy**

Being approachable, open and honest is hugely important to us and allows us to build strong relationships with our families, supporters and volunteers, to help us build a strong and committed team together. We're transparent about the work we do and how we spend our funds, and always do what we say we will, helping each other out along the way.

### **We are inclusive**

We apply our policy of Equity, Diversity and Inclusion across all aspects of our work. We believe that a diverse mix of backgrounds and experiences helps to create a productive work environment by bringing a variety of perspectives and ideas to the table, and we're dedicated to providing equality of opportunity in recruitment, promotion, training, pay and benefits.

We're not just searching for skills but also how a candidate could uphold our values and enhance our culture, therefore, even if you don't think you meet the skills criteria listed in our role descriptions, we'd still like to hear from you.

### **Safeguarding and DBS checks**

Safeguarding children is everyone's responsibility.

All children and young people linked with Momentum Children's Charity, wherever they are, whoever they are with, whatever they are doing, have the right to protection from neglect, physical, emotional and sexual abuse.

All members of the public, as well as professionals, have a responsibility for the protection of children and reporting concerns about a child's welfare or safety.

All Momentum Children's Charity staff and volunteers who come into contact with the children, young people and their families will:

- Be able to identify potential indicators of abuse or neglect
- Have read the Safeguarding Policy
- Know how to communicate and record concerns
- Know to act upon concerns in line with the principles and procedures for local child protection management and Working Together to Safeguard Children.

Therefore, all children and young people in contact with Momentum Children's Charity will:

- Be treated with respect and afforded full civil and legal rights
- Be listened to and taken seriously, whatever their level of development or communication
- Be given time to do things for themselves, to understand and be understood
- Be involved in decisions that affect them
- Have their privacy respected at all times and in all places
- Have a right to confidentiality – all information about them will be treated carefully, be kept safe and only shared with those people who need to know.

Momentum Children's Charity ensures statutory requirements concerning Disclosure and Barring Service checks are met, maintains an up-to-date Safeguarding policy and procedures, and provides safeguarding training to all staff and volunteers.

The wellbeing of a child is the paramount consideration in all circumstances.

The post holder will undertake the appropriate level of training and is responsible for ensuring that they understand and work within the safeguarding policies of the organisation.

